

Draft Decree of the Governing Council creating the Registry of Food Retail Companies of the Community of Madrid and regulating the procedure for communicating the registration, amendment and cancellation in the Registry of the aforementioned food businesses.

Regulation (EC) No 852/2004 of the European Parliament and of the Council of 29 April 2004 on the hygiene of food products requires food business operators to notify the appropriate competent authority regarding companies under their control in which any food production, processing and distribution operations are carried out, with the purpose of registering them.

Directive 2006/123/EC of the European Parliament and of the Council of 12 December, on services in the internal market, partially transposed into Spanish law by Law 17/2009 of 23 November, on free access to and exercise of service activities, establishes a general principle according to which access to and exercise of a service activity shall not be subject to an authorisation regime, unless justified by an overriding reason in the general interest, is proportionate to the aim pursued and does not impose compliance with discriminatory requirements.

Law 25/2009 of 22 December, amending various laws to adapt them to the Law on free access to and exercise of service activities, and Law 39/2015 of 1 October, on the Common Administrative Procedure of Public Administrations, regulate the procedure for a statement of compliance, by which the interested party declares, under its responsibility, that it complies with the requirements set out in the current regulations and the communication procedure, by which identification data and other data necessary for the exercise of the activity are communicated.

Article 25.1 of Law 14/1986 of 25 April, on General Health establishes that the obligation to register companies or products for health reasons shall be established by regulation, based on the provisions thereof and the Law on General Public Health.

Article 29.2 of Law 33/2011 of 4 October, on General Public Health provides that the health authorities may establish the obligation of statement of compliance or communication for registration in the Registry for those facilities, establishments,

services and industries that perform activities that may affect health, in accordance with the applicable sectoral regulations and taking into account the provisions of Law 17/2009 of 23 November, on free access to and exercise of service activities.

Furthermore, Article 24.1 of Law 17/2011 of 5 July, on Food Safety and Nutrition establishes that the public administrations will create or maintain the records necessary for understanding the different situations that may lead to actions of intervention in food safety. The application for registration in the registries will not require any additional actions on the part of the interested parties, except for those arising from updating the declared information and requesting cancellation of the registration due to deregistration.

Article 2.1 of Royal Decree 191/2011 of 18 February, on the General Health Registry of Food and Food Companies lists the food companies and establishments subject to registration in that general registry. Article 2.2, as amended by Royal Decree 1021/2022 of 13 December, regulating certain hygiene requirements for the production and marketing of food products in retail establishments, excludes retail establishments as defined in Article 2 of the aforementioned Royal Decree 1021/2022 of 13 December, from the obligation to register in the registry. The second paragraph of Article 2.2 establishes that all retail establishments shall be entered into the registries of the competent authorities of the autonomous communities established for that purpose, following communication or statement of compliance, which will not be authorising, from the food business operator to the competent authorities of the establishment's location.

Within the Community of Madrid, Article 15 of Law 12/2001 of 21 December, on Healthcare Regulation of the Community of Madrid, generally regulates all public health actions aimed at ensuring the health protection rights of the population of the Community of Madrid, including, quality control, hygiene and, ultimately, the safety of food products, actions for which registration is essential.

In the Community of Madrid, only the Registry of retail establishments for fresh meat and meat products regulated by Order 1531/2005 of 6 October, of the Department of Health and Consumer Affairs governing the conditions and procedure for authorising retail establishments for fresh meat and meat products in the Community of Madrid,

is currently authorised. This same will be repealed with the entry into force of the new decree.

Based on these premises, the purpose of the Regulation is to implement the mandate established for the autonomous communities in Royal Decree 191/2011 of 18 February, with a dual purpose: on the one hand, to regulate the notification procedure for the registration, modification and cancellation in the Registry of food retail companies and establishments located in the Community of Madrid and, on the other hand, to regulate the regional register in which they will be registered in order to facilitate their control and thus guarantee the right to health protection.

Likewise, another objective is the elimination and reduction of administrative obstacles and costs for food retail traders in the Community of Madrid, thus creating a more favourable and transparent environment for the owner of the food company, and clarifying and standardising the procedures to be carried out. Submission of the communication for registration in the Registry will therefore not be a prerequisite for starting the activity, without prejudice to the operators' responsibility to at all times comply with the applicable regulations in force and with any subsequent controls that the health authorities may carry out in order to guarantee the protection of health in the area of food safety. As well as being a procedure that is not subject to taxes or other fees, it is free of charge for companies. All of this will facilitate the setting up of food retail businesses and establishments in the Community of Madrid, thereby fostering competition and guaranteeing legal certainty for promoting economic growth in the region.

The regulation indicates that its purpose is to undertake the mandate established in Article 2.2 of Royal Decree 191/2011 of 18 February, on the General Health Registry of Food and Food Companies, as amended by Royal Decree 1021/2022 of 13 December, regulating certain hygiene requirements for the production and marketing of food products in retail establishments, and therefore falls within the scope of Directive (EU) 2015/1535 of the European Parliament and of the Council of 9 September 2015, establishing a procedure for the provision of information in the field of technical regulations and rules on information society services.

This decree complies with the principles of good regulation, as referred to in Article 129 of Law 39/2015 of 1 October, and Article 2 of Decree 52/2021 of 24 March, of the Governing Council, which regulates and simplifies the procedure for drafting the general regulatory provisions in the Community of Madrid.

This law complies with the principles of necessity and effectiveness, in that it implements the mandate established for the autonomous communities in Article 2.2 of Royal Decree 191/2011 of 18 February, thus creating the autonomous register in which food retail companies operating in the Community of Madrid will be registered and establishing the procedure for communicating the registration, modification and cancellation of these same in the Registry. All of this will make it possible to schedule official controls, with the aim of serving the general interest of protecting public health and the interests of consumers, the approval of this decree being the most appropriate legal instrument to guarantee the achievement of the same.

Likewise, its adoption responds to the principle of proportionality, since it contains the minimum regulation essential for the achievement of the objectives pursued, which is to establish a census of food businesses and retailers in the Community of Madrid.

Furthermore, its adoption guarantees the principle of legal certainty, since it is consistent with the rest of the national and European Union legal system, contains clearly defined objectives, unifies the legal framework applicable to food retail businesses in the Community of Madrid, and thus creates a more favourable and transparent environment in this sector.

The principle of transparency is complied with, the procedures of public consultation, hearing and public information having been carried, in accordance with the provisions of Articles 60.2 of Law 10/2019 of 10 April on Transparency and Participation of the Community of Madrid, Article 5 and Article 9 of Decree 52/2021 of 24 March, and, once the Regulation is approved, it will be published on the Transparency Portal.

Finally, in application of the principle of efficiency, the Regulation streamlines the management of public resources by eliminating several existing administrative burdens without imposing any new administrative burdens other than those strictly necessary for the proper application of the Regulation.

This decree is issued under Article 27.4 of the Statute of Autonomy, approved by Organic Law 3/1983 of 25 February, which grants the Community of Madrid, within the framework of the basic legislation of the State, legislative development, regulatory power and the execution of State legislation on health and hygiene.

For the preparation of this decree, the mandatory coordination and regulatory quality reports on social impact analyses were requested from the Consumer Council, the Technical General Secretariat of the Ministry of Health and the Attorney General's Office.

The Governing Council is competent to issue this decree, in accordance with the provisions of Articles 18 and 21.g) of Law 1/1983 of 13 December, on the Government and Administration of the Community of Madrid.

Therefore, at the proposal of the Minister of Health, heard/in agreement with the Legal Advisory Commission of the Community of Madrid, the Governing Council, after deliberation at its meeting today,

HEREBY DECREES THE FOLLOWING:

CHAPTER I

General provisions

Article 1. Purpose.

The purpose of this Decree is to create the Registry of Food Retail Companies of the Community of Madrid (hereinafter, the Registry), with the aim of protecting public health and the interests of consumers by facilitating official control of the food companies and establishments that are subject to registration.

It also includes regulation of the communication for registration in the Registry, as well as modification and cancellation of the same.

Article 2. *Definitions.*

For the purposes of this decree, the definitions set out in Articles 2 and 3 of Regulation (EC) No 178/2002 of the European Parliament and of the Council of 28 January 2002, which establish the general principles and requirements of food law, creating the European Food Safety Authority and determining procedures in matters of food safety, in Article 2 of Regulation (EC) No 852/2004 of the European Parliament and of the Council of 29 April 2004 on the hygiene of food products, as well as in Article 2 of Royal Decree 1021/2022 of 13 December, which regulate certain hygiene requirements for the production and marketing of food products in retail establishments, shall apply.

Article 3. *Scope of application.*

1. Each of the establishments of the food company or, if the food company does not have any establishments, the company itself, must be registered in the Registry, insofar as they meet the following requirements:

- a) Food retail establishments with a fixed address in the Community of Madrid. This includes sales premises, support warehouses, facilities primarily used for sale to the end consumer and the direct supply of food prepared in premises used primarily as private homes.
- b) Food catering establishments with a fixed address, whether commercial catering or community, the latter including educational, health, or social service centres or transport stations and interchanges.
- c) Food companies with registered offices in the Community of Madrid that carry out retail trade activities of food products and that do not have an establishment with fixed address in the territory of the Community of Madrid, such as companies that own vending machines for food products, those that sell at street markets, popular festivals, at isolated stalls, in itinerant vehicles, etc.

Article 4. *Exclusions from the scope of application.*

The following are excluded from the scope of application:

- a) Companies that carry out their activity solely in primary production and related operations, in accordance with the provisions of Regulation (EC) No 852/2004 of the European Parliament and of the Council of 29 April 2004 on the hygiene of food products, and Regulation (EC) No 853/2004 of the European Parliament and of the Council of 29 April 2004 establishing specific hygiene rules for food products of animal origin.
- b) Companies and establishments subject to registration in the General Health Registry of Food and Food Companies, hereinafter 'RGSEAA'.
- c) Establishments that supply food of their own production and products of animal origin to another retail establishment of different ownership, when this supply cannot be considered marginal, localised and restricted, in accordance with the provisions of Article 3 of Royal Decree 1021/2022 of 13 December. Such establishments must register with the RGSEAA.
- d) The handling, preparation, storage and occasional supply of food products by individuals, at specific events such as religious, school and charitable celebrations, among others.

CHAPTER II

The Registry of Food Retail Companies of the Community of Madrid

Article 5. Assignment and nature

1. The Registry will be attached to the directorate general with responsibility for public health and will be unique in the Community of Madrid.
2. The Registry will be public and informative in nature and will be established as a computerised database.
3. Registration in the Registry does not exclude the economic operator's full responsibility for complying with food legislation.

Article 6. *Structure.*

The Registry is structured into the following sections:

- a) Section for food retail establishments: each of the establishments of companies with a fixed address, where the handling, preparation for sale, preparation or processing of food products and their storage at the point of sale or at delivery to the end consumer, on site or at a distance, is carried out, will be registered here. Establishments may have tasting areas for the products they sell, without requiring additional registration. These areas will, in any case, be minor and marginal secondary activities in comparison with the establishments's registered activities.
- b) Section for retail catering establishments: each of the establishments of companies with a fixed address in which meals prepared for consumption on-site or for take-away will be registered here. This section will include establishments serving beverages as well as packaged and canned food products that do not require refrigeration or handling beyond opening of the container with or without heating.
- c) Section for retail companies without a fixed address: those food companies with registered offices in the Community of Madrid that carry out food retail activities and that do not have an establishment with a fixed address location within the territorial area of the Community of Madrid, will be registered here.
- d) Section for direct supply from private home: premises used mainly as a private home, in which food products are prepared, will be registered here. These premises must comply with the provisions of Regulation (EC) No 853/2004 of the European Parliament and of the Council of 29 April 2004 on the hygiene of food products, and also with the provisions of Article 13 of Royal Decree 1021/2022 of 13 December.

Article 7. *Content.*

- 1. Registration in the Registry entails the assignment of a unique number to which the relevant sections will be associated according to the activities carried out.
- 2. The following will be entered in the Registry:

a) The commencement of activity of the companies and establishments listed in Article 2.1, for which purpose the corresponding registration will be carried out. Each registration entry must contain the following information: company name or business name, tax identification number or foreigner identification number, registered office, the purpose of all its activities, and the address of the establishment with fixed address, if applicable.

b) The modification of any of the data required for the registration of food companies and establishments referred to in the previous paragraph.

c) The definitive cessation of the activity of food companies and establishments, which will result in the cancellation of the registration.

3. The registration of the companies and establishments referred to in section 1(a) of this Article shall be carried out at the request of the food business operators, by submitting the communication for registration in the Registry. This same will be processed in accordance with the procedure established in Chapter III.

4. Food business operators must inform the competent authority of the circumstances referred to in sections 2.b) and 2.c) of this Article. Such communication shall be processed in accordance with the procedure established in Chapter III. Once the communication is received, the registration will be modified or cancelled, as the case may be.

5. However, the registration modification or cancellation may be automatically carried out when the registration is found to be inaccurate, or the circumstances contemplated in sections 2.b) and 2.c) of this Article concur.

In any case, any modification or cancellation automatically made will be notified to the interested parties or, where appropriate, to their representatives, who may submit allegations and provide documents or other evidence they deem relevant in accordance with the provisions of Article 76 of Law 39/2015, of 1 October, on the Common Administrative Procedure of Public Administrations.

CHAPTER III

The procedures for communicating registration in the Registry, communicating modification of mandatory information data contained in the communication or definitive cessation of the activity

Article 8. Legal regime of the procedures

The procedures for communicating registration in the Registry, as well as for communicating modification of mandatory information contained in the communication or definitive cessation of the activity shall also be governed by the provisions of Law 39/2015, of 1 October.

Article 9. Procedure for communications regarding registration, modification and cancellation.

1. Operators of food businesses and establishments referred to in Article 2.1 shall be required to submit the communication for registration in the Registry to the Directorate General for Public Health in the Community of Madrid.

Exceptionally, in the case of establishments or companies that serve food products on-site to communities, such as educational, health, social service centres or transport stations and interchanges, the communication will be made by the owner of said establishments, without prejudice to the activity being carried out by an external company.

2. The communication for registration in the Registry shall contain the following mandatory information:

1. Name or company name.
2. Registered office.
3. Email.
4. Telephone number.
5. Purpose of all its activities.
6. In the case of companies with a fixed-location establishment, the address of the same.

3. Food business operators must notify the Directorate General for Public Health of any changes to any of the mandatory information contained in the communication, as well as the definitive cessation of economic activity of the establishments, within a maximum period of one month from the date of such changes.

Article 10. Form and place of presentation of communications.

1. The food business operator must submit the communication indicated in Article 9 within a maximum period of one month from the start of the activity, using the standardised form included in the annex, which is available on the website of the Community of Madrid.

They must be accompanied by the following documentation:

a) Copy of the document proving the tax identification number or foreigner identification number of the company operator or owner of the facilities, as applicable. However, please note that the Community of Madrid will consult the above-mentioned data electronically. A copy will therefore only be required if the applicant expressly objects to the access of the same, and indicates this in the corresponding section of the application form.

b) In communications of change ownership, a simple copy of the public or private document proving the change of ownership that is signed by both parties, or a written copy from the previous owner that transfers the establishment's registration number, must be attached.

2. Communications must be submitted electronically to the Electronic Registry of the Community of Madrid, as well as to the other electronic registries provided for in Article 16.4.a) of Law 39/2015 of 1 October.

3. Alternatively, and only for natural persons who, pursuant to Article 14 of Law 39/2015 of 1 October, are not required to interact with public administrations through electronic means, submission may be made in person at the registries of the competent health department, and at the other locations established in Article 16.4 of Law 39/2015 of 1 October.

4. For electronic processing, it is necessary to have one of the recognised or qualified electronic signature certificates, which are operational in the Community of Madrid and issued by providers included in the 'Trusted list of certification service providers' or any other electronic signature system that the Community of Madrid considers valid under the terms and conditions established specifically for each type of signature.

Article 11. Failure to comply with what was stated or declared

Any inaccuracy, forgery or omission of a material nature in any data, statement or document accompanying a communication in the specified cases will give rise to the consequences provided for in Article 69.4 of Law 39/2015 of 1 October.

CHAPTER IV

Legal authority to impose penalties

Article 12. Infringements and penalties

Non-compliance will be regarded a minor infringement under the terms established in Law 12/2001 of 21 November, on Health Regulation of the Community of Madrid and other applicable regulations.

Sole transitional provision. Transitional regime.

1. Companies already registered in the Registry of Retail Establishments for Fresh Meat and Meat Products in the Community of Madrid will be automatically registered in the Registry.

2. For all other companies and establishments subject to registration in the Registry, a transitional period of one year from the date of entry into force is established for applying for registration in the Registry.

Sole repealing provision. *Repeal of regulations.*

Order 1531/2005 of 6 October, issued by the Ministry of Health and Consumer Affairs, regulating the conditions and procedures for the authorisation of retail establishments selling fresh meat and meat products in the Community of Madrid, is hereby repealed.

First final provision. *Regulatory enactment.*

The person holding the position of Minister with jurisdiction over health is hereby empowered to issue any other provisions necessary for the implementation of this decree.

Second final provision. *Entry into force.*

This decree shall enter into force on the day after its publication in the Official Gazette of the Community of Madrid.

ANNEX

Communication of registration, modification and cessation in the Registry of Food Retail Companies of the Community of Madrid

1. COMPANY NAME DETAILS

Details of the person or entity concerned.

NIF/NIE (ID number)			Company name/Entity		
Name		Surname 1		Surname 2	
Email		Telephone 1			
Address		Town			
Postcode		Province			

Details of the representative person or entity

NIF/NIE (ID number)			Company name/Entity		
Name		Surname 1		Surname 2	
Email		Telephone 1			
In the capacity of					

2. TYPE OF REQUEST

○	INITIAL REGISTRATION	<input type="checkbox"/> SALES ESTABLISHMENT <input type="checkbox"/> OPERATOR (THAT DEPENDS ON A SALES ESTABLISHMENT) <input type="checkbox"/> BRANCH <input type="checkbox"/> WAREHOUSE <input type="checkbox"/> PRIVATE HOME WHERE FOOD IS PREPARED FOR SUBSEQUENT SALE
	EXISTING ACTIVITY	

○	AMENDMENTS TO EXISTING REGISTRATION	Registration number of the establishment	
	<input type="checkbox"/> Change in ownership	NIF/NIE of the previous owner:	
	<input type="checkbox"/> Change of address of the sales establishment	Previous address	
	<input type="checkbox"/> Change of address of the operator	Previous address	
	<input type="checkbox"/> Change of address of the branch	Previous address	
	<input type="checkbox"/> Change of address of the warehouse	Previous address	
	<input type="checkbox"/> Change of registered address	Previous address	
	<input type="checkbox"/> Expansion of any activity	please tick under point 3 the activities you request to expand	
	<input type="checkbox"/> Deregistration of an activity	mark in point 3 the activities that you are requesting to deregister	

○	CESSATION OF ALL ACTIVITIES OF THE ESTABLISHMENT AND DEREGISTRATION	Registration number of the establishment	
	<input type="checkbox"/> SALES ESTABLISHMENT <input type="checkbox"/> OPERATOR (THAT DEPENDS ON A SALES ESTABLISHMENT) <input type="checkbox"/> BRANCH <input type="checkbox"/> WAREHOUSE <input type="checkbox"/> PRIVATE HOME WHERE FOOD IS PREPARED FOR ITS SUBSEQUENT SALE		

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3. TYPE OF ACTIVITY

(please tick below all the activities that you carry out and which you want to register or that you want to deregister)

<input type="radio"/> A. SECTION FOR FOOD RETAIL ESTABLISHMENTS WITH FIXED ADDRESS (SHOPS WHERE SALE IS MADE DIRECTLY TO THE END CONSUMER)	
Sectors and type of activity carried out: Mark the activity or activities carried out	
<input type="checkbox"/> Meat and meat products <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)	<input type="checkbox"/> Fish, crustaceans, shellfish, molluscs and products thereof. <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)
<input type="checkbox"/> Bread, cakes, buns and cereals. <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)	<input type="checkbox"/> Fruit, vegetables and pulses. <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)
<input type="checkbox"/> Milk, cheeses, yoghurt and other dairy products <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)	<input type="checkbox"/> Eggs and egg products <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)
<input type="checkbox"/> Cooking oil and fat <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)	<input type="checkbox"/> Prepared meals <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)
<input type="checkbox"/> Coffee, tea and other plant species for infusions <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)	<input type="checkbox"/> Ice creams <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)
<input type="checkbox"/> Confectionery, sweets <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)	<input type="checkbox"/> Honey, sugar and other natural sweeteners <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)
<input type="checkbox"/> Bottled drinking water <input type="checkbox"/> Without preparation (sale only)	<input type="checkbox"/> Non-alcoholic drinks <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)
<input type="checkbox"/> Alcoholic beverages <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)	<input type="checkbox"/> Food additives and flavourings <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)
<input type="checkbox"/> Herbal and parapharmacy products: <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)	<input type="checkbox"/> Salt, condiments and spices <input type="checkbox"/> Without preparation (sale only) <input type="checkbox"/> With preparation and sale (operator)
<input type="checkbox"/> Other activities not included above: If your activity is not described in any of the above points, you can indicate it below, with a brief description:	

**○ B. SECTION FOR FOOD RETAIL CATERING
ESTABLISHMENTS**

- ☐ Commercial catering without preparation (only provision of packaged drinks and/or food and at room temperature, e.g. cocktail bars, nightclubs, etc.)
- ☐ Commercial catering with preparation (e.g. bars, cafeterias, restaurants, etc.)
- ☐ Catering for communities:
 - ☐ Schools
 - ☐ Residences
 - ☐ Nursery schools
 - ☐ Company canteens
 - ☐ Hospital kitchens
- ☐ Others(specify):

**○ C. SECTION FOR RETAIL COMPANIES WITH MOBILE, PROVISIONAL OR NON-PERMANENT
ESTABLISHMENTS IN THE TERRITORY OF THE COMMUNITY OF MADRID**

- ☐ Vending machines:
Only the responsible company must be registered, not each of the machines.
- ☐ Periodic activities without fixed address (stalls at markets and fairs, food trucks, seasonal stalls, etc.)

**○ D. SECTION FOR DIRECT SUPPLY OF FOOD PREPARED IN PRIVATE HOMES (private homes
where food is prepared for its subsequent sale)**

D.1 Preparation schedule:

Days of the week	
Schedule	From am/pm to am/pm

D.2 Products to be prepared:

**Prepared meals subjected to a heat treatment that is sufficient to ensure the
safety of the same**

Bakery and pastry products that are stable at room temperature

Marmalades, jams and jellies, provided that after packaging they undergo a heat treatment that ensures their safety

Preserved fruits and vegetables, provided that they have a pH of less than 4.5

4. DETAILS OF THE ESTABLISHMENT

NAME OF THE ESTABLISHMENT:									
Road type			Road name						
KM		No		Letter		Block		Block	
Stairwell		Floor		Door					
Commercial Gallery Name (Fill in if applicable)							Position No.		
Municipality					Postcode		Telephone		
Email:									
Website:									

Address of the sales establishment:

Road type		Road name			No	
Name of the commercial gallery/market (Please ONLY fill in if applicable)					STALL No	
Municipality					Postcode	

Address of the branch:

Road type		Road name			No	
Name of the commercial gallery/market (Please ONLY fill in if applicable)					STALL No	
Municipality			Tel.		Postcode	

Address of the operator

Road type		Road name		No	
Name of the commercial gallery/market (Please ONLY fill in if applicable)				STALL No	
Municipality				Postcode	

Address of the support warehouse

Road type		Road name		No	
Name of the commercial gallery/market (Please ONLY fill in if applicable)				STALL No	
Municipality				Postcode	

Domicile of the private home:

Road type		Road name					
Number		BLOCK		ENTRANCE HALL		DOOR	
Km ROAD		STAIRWELL		DOOR		LETTER	
Municipality				Postcode			

In the event of a change of ownership, please provide:

Simple copy of the public or private document that proves the change of ownership that is signed by both parties, or a written transfer of the registration number that is signed by the previous owner	<input type="checkbox"/>
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In the case of a private home, please provide:

Plan, sketch or diagram of the areas or rooms (especially the kitchen, pantry or storage areas that you have) for said retail business in your private home.	<input type="checkbox"/>
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5. Statement of compliance for direct supply of food prepared in premises used primarily as private homes:

The undersigned declares, under his/her express responsibility, that:

He/she undertakes to:

- assume the obligations to submit to the official controls carried out by the competent authorities.
- comply with the requirements set out in the current regulations for access or exercise of the indicated activity.
- that the total volume of foods prepared will be proportional to the size of the facilities, so as to ensure proper food hygiene practices. In no case will this exceed 100 kg per week, and documentary proof will be provided.

SIGNATURE

In Madrid, on of

INFORMATION ON DATA PROTECTION

1. Person responsible for processing your data

Data Controller: Department of Health (Directorate-General of Public Health)

Registered Address: See www.comunidad.madrid/centros

Contact details of the Data Protection Officer: protecciondedatos.sanidad@madrid.org

2. In which processing activities are my personal data included and for what purposes will they be processed?

REGISTRATION OF FOOD RETAIL COMPANIES OF THE COMMUNITY OF MADRID

In compliance with the provisions of the Regulation (EU) 2016/679 on the Protection of Personal Data, your data will be processed for the following purposes:

3. What is the legitimacy on which the lawfulness of the processing is based?

GDPR 6.1 a) the interested party gave their consent to the processing of their personal data for one or more specific purposes.

GDPR 6.1 c) the processing is necessary for compliance with a legal obligation to which the controller is subject.

GDPR 6.1 e) the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the data controller.

4. How do you exercise your rights? What are your rights when you provide us with your data?

You may exercise, if you wish, the rights of access, rectification and deletion of data, as well as the right to request the restriction of the processing of your personal data, to object to the processing of these same, to request the portability of your data where appropriate, as well as not to be subject to an individual decision based solely on automated processing, including profiling.

According to Law 39/2015, the GDPR and Organic Law 3/2018, you can exercise your rights by Electronic Registry (<https://sede.comunidad.madrid/registro-electronico-general-comunidad-madrid>) or In-person Registration (<https://www.comunidad.madrid/servicios/atencion-ciudadano/red-oficinas-atencion-ciudadano>) or in the places and forms provided for in Article 16.4 of Law 39/2015, preferably using the application form www.sede.comunidad.madrid/prestacion-social/ejercicio-derechos-proteccion-datos.

5. Processing involving automated decisions, including profiling, with legal or relevant effects

Not carried out.

6. How long will we keep your personal data for?

The personal data provided will be retained for the following period:

The data shall be kept indefinitely insofar as the data subject does not request the deletion of the same or exercises their right to object.

7. To which recipients will your data be communicated?

Interested party (natural or legal person), public administrations and other services of the Directorate General.

8. International transfers

No

9. Right to withdraw consent to processing at any time

Where processing is based on explicit consent, you have the right to withdraw consent at any time, without affecting the lawfulness of the processing based on consent prior to its withdrawal.

10. Right to lodge a complaint with the Supervisory Authority

You have the right to lodge a complaint with the Spanish Data Protection Agency www.aepd if you do not agree with the processing that is being made of your personal data.

11. Category of data subject to processing

Specially protected data, Identification data, Professional data.

12. Source of the data

Interested party